



**Jasper-Lake Sam Rayburn Area Chamber of Commerce, The City of Jasper
& Local Civic Groups
1st Annual Christmas in the Park Registration Form**

Business/Vendor Name: _____
 Contact Name: _____
 911 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____

HOLIDAY RELATED ARTS & CRAFTS !

No Commercial Space is Available.

Fee: \$45.00

Items: (Please be specific, list all items in detail so that no items are duplicated.)

FOOD VENDORS ONLY (Only 6 food vendors will be accepted)

Fee: \$95.00 plus \$50.00 refundable deposit (please send deposit in separate check/money order)

Booth size: _____

Is this a trailer: _____

Will you be using a BBQ pit: Yes No

Amp size needed: _____

Menu Items (Please be specific, list all items in detail so that no items get duplicated. Food items are on a first come, first serve basis. Every effort will be made **NOT** to duplicate items.) All vendors may serve hot and cold beverages - **NO ALCOHOL**: _____

FEES NONREFUNDABLE ONCE APPLICATION IS ACCEPTED AND APPROVED

The applicant shall indemnify, defend and hold JLSRA Chamber of Commerce and The City of Jasper, their directors, officers, employees, agents and representatives, harmless from and against any and all claims, damages, losses or expenses (including reasonable attorneys, accountants and expert witness fees and costs) incurred by JLSRA Chamber of Commerce and The City of Jasper as the result of (i) a material breach by the applicant of any of its obligations under this Agreement, or (ii) any willful or negligent conduct of the applicant. Any communication or notice required or which may be given hereunder shall be addressed to JLSRA Chamber of Commerce or The City of Jasper at their address set forth previously in this agreement. Applicant agrees to read and abide by all event rules and regulations. Vendor acknowledges by their signature below that, JLSRA Chamber of Commerce and The City of Jasper are only a facilitator for this event and participation by Vendor is voluntary. As such, JLSRA Chamber of Commerce and The City of Jasper shall not be liable to Vendor or any of their employees, agents, patrons or invitees, or to any other person for any loss or damage to persons or property during the event and Vendor shall indemnify and hold harmless, JLSRA Chamber of Commerce from all claims for any such damages.

Please make money orders/cashier's checks payable to City of Jasper Christmas Event

**Credit Cards Accepted: Visa, Mastercard and Discover
(There will be a \$35 service charge for all returned checks)**

Credit Card Number: _____ Exp. Date: _____

Cardholder's Name: _____

Signature of Cardholder: _____

Vendor Signature: _____ Date: _____

Please read and sign the rules and regulations on the back of this form.

**Event Details:
 Date: Saturday,
 November 26, 2011
 Rain or Shine
 11 AM to Til
 Where: Sandy Creek
 Park, Jasper**

**Vendor Booths
 Food Booths
 Live Entertainment
 Games & Activities**

**Vendor
 Application
 Deadline**

**November 18,
 2011**

Office Use Only
 Cash Check Credit Card

Payment: _____

Date: _____

By: _____

Confirmation Sent: _____

Booth Number: _____

**Jasper-Lake Sam Rayburn Area Chamber of Commerce & The City of Jasper
Christmas in the Park Contract Guidelines**

All fees must accompany contract. This contract must be signed and returned no later than **November 18, 2011**. **No commercial space is available, this event is for arts & crafts vendors with holiday related items only.** Once accepted, payments are non-refundable/non-transferrable.

Please note that booth spaces are reserved on first come, first serve basis only and will assigned by event staff.

All booth spaces measure 10' x 10', you must stay within your boundaries or you will be asked to move or leave. **Exhibitors are responsible for providing their own tents, tables, chairs and extension cords.** Exhibitors are responsible for their own equipment in case of loss or damage. Please mark your equipment with your name.

Be advised that Marvin Hancock Drive **will be blocked** to through traffic during the fireworks event so be prepared to walk or have a wagon to transport your crafts if needed.

Vendor gate to the festival will close at 11:00 a.m., SHARP, so you must have everything unloaded and your vehicle moved before that time. **Unload your vehicle and move it to the parking lot BEFORE setting up your operation.** If you do not move your vehicle after unloading, a member of the Festival Committee will ask you to do so. Vehicles may be towed at owner's expense. Vehicles may exit the festival area at designated areas only.

Only one vehicle will be allowed in the festival area at a time per vendor. **NO EXCEPTIONS! An ID will be mailed to you and must be displayed on the dashboard on the driver's side of your car in order to enter the festival area. THIS IS FOR EVERYONE'S BENEFIT; PLEASE DO NOT ASK US TO MAKE EXCEPTIONS!** There will be a replacement fee of \$5.00 for lost car passes.

Breakdown: Booths may break down only after fireworks and foot traffic has dissipated and road barriers have been removed. Failure to comply will result in being banned from future festivals. When breaking down, please police your area and put trash in provided containers.

All vendors other than non-profit must have Sales Tax Number from the State of Texas. Non-profits need proof of status. All vendors must collect sales tax if they are not exempt and are responsible for reporting this tax to the Texas State Comptroller's office at 800-252-5555.

The Festival Committee reserves the right to examine any questionable items to be exhibited. To protect the integrity of the festival, the committee reserves the right to refuse application. Decisions of the Committee are final. This is a family event and all merchandise offered for sale must reflect this purpose.

Festival will commence regardless of weather. In the event of unforeseen circumstances, the City of Jasper and the Chamber of Commerce reserve the right to cancel, postpone, or alter the festival and/or its rules.

We will do our best to have a reasonable distance between booths if space is available at time reservation is made.

NO BOOTHS WILL BE RELOCATED ON THE DAY OF THE FESTIVAL.

If you are registering for a group it is your responsibility to convey these rules to the group.

Unloading and loading your products and setup and breakdown of your booth is your responsibility. A few volunteers may be on site to offer assistance when available; however, it is solely up to each vendor to handle their own loading, etc.

FOOD VENDORS: SPACE LIMITED - FIRST COME – FIRST SERVE – NO EXCEPTIONS

Menu items are on a **first come, first serve basis** and must first be approved by the Chamber of Commerce ONLY. Every attempt will be made to NOT DUPLICATE menu items.

Food booths must comply with all health laws established by the State of Texas. Food booths are subject to inspection by the Health Department and must be set up by 11:00 a.m. for this inspection. Questions call: 409-384-6829 ext. 247

Food booths are required to have a charged fire extinguisher with the current inspection sticker located on their booth.

Food booths desiring to use BBQ pits should alert festival officials of this situation.

Food booths must park as directed by event staff. Space is limited. You must be self-contained with water and electric cords.

**All booth reservations must be made through the
Jasper-Lake Sam Rayburn Area Chamber of Commerce
246 East Milam
Jasper, Texas 75951
(409)384-2762
FAX: (409) 384-4733**

Thank you for assisting us in making this a successful festival.

Vendor Signature: _____ Date: _____