



Jasper-Lake Sam Rayburn Area Chamber of Commerce
23rd Annual Azalea Festival Registration Form

\*www.jaspercoc.org\*jaspercc@jaspercoc.org\*phone: (409) 384-2762\* fax: (409) 384-4733
246 East Milam, Jasper, Texas 75951

Business/Vendor Name:
Contact Name:
Mailing Address:
City: State: Zip:
Phone: Fax:
Email: Vehicle License Plate #:

Arts and Crafts Vendors:
Requested Booth Space(s) 1st Choice 2nd Choice 3rd Choice
Keep in mind; booths near the stage area will be exposed to live music and sound system.

First time exhibitors please send a photo of items to be sold.
Did you make these items? Yes No

Business/Product Description:

\*\*Non-Profit Organizations MUST furnish proof of 501(c)3 designation\*\*
Only 1 food booth per Non-Profit organization

FOOD VENDORS ONLY SPACE LIMITED!

Booth Size:
Is this a trailer: Please send photo if first time at Jasper Festival.
Will you be using a BBQ pit: Yes No
Amp Size Needed:
All food vendors will need to park horizontally.
Menu Items:
MUST BE APPROVED ITEMS ONLY

Please make money orders/cashiers checks payable to Jasper Chamber.
Credit Cards Accepted: Visa, MC & Discover
Credit Card Number: Exp. Date:
Name on Card:
Signature of Cardholder:

\*FEES NONREFUNDABLE ONCE APPLICATION IS ACCEPTED AND APPROVED\*
The applicant shall indemnify, defend and hold JLSRA Chamber of Commerce, their directors, officers, employees, agents and representatives, harmless from and against any and all claims, damages, losses or expenses (including reasonable attorneys, accountants and expert witness fees and costs) incurred by JLSRA Chamber of Commerce as the result of (i) a material breach by the applicant of any of its obligations under this Agreement, or (ii) any willful or negligent conduct of the applicant. Any communication or notice required or which may be given hereunder shall be addressed to JLSRA Chamber of Commerce at their address set forth previously in this agreement. Applicant agrees to read and abide by all event rules and regulations. Vendor acknowledges by their signature below that, JLSRA Chamber of Commerce are only a facilitator for this event and participation by Vendor is voluntary. As such, JLSRA Chamber of Commerce shall not be liable to Vendor or any of their employees, agents, patrons or invitees, or to any other person for any loss or damage to persons or property during the event and Vendor shall indemnify and hold harmless, JLSRA Chamber of Commerce from all claims for any such damages.
Vendor Signature: Date:

Please read and sign the rules and regulations on the back page.

Event Details:
Date: Saturday
March 19, 2011
Rain or Shine
9 AM to 4 PM
Where: Jasper
County Courthouse
Square

Vendor Booths
Food Booths
Live Entertainment
Games & Activities
Petting Zoo

Vendor
Application
Deadline
March 14,
2011

Office Use Only
Cash Check Credit Card
Payment:
Date:
By:
Confirmation Sent:
Booth Number:

**Jasper-Lake Sam Rayburn Area Chamber of Commerce  
Azalea Festival Contract Guidelines**

**All fees must accompany contract.** This contract must be signed and returned no later than **March 14, 2010**. Once accepted, **payments are non-refundable/non-transferrable.**

Please note that booth spaces are reserved for no one prior to contract time. Returning vendors must reserve booth spaces each year. **Booths are reserved on a first come, first serve basis.**

All booth spaces measure 10' x 10', you must stay within your boundaries or you will be asked to move or leave. If multiple spaces are required, prior arrangements must be made through the Chamber office. Each additional space requires an additional booth fee. **Exhibitors are responsible for providing their own tents, tables, chairs and extension cords.** Exhibitors are responsible for their own equipment in case of loss or damage. Please mark your equipment with your name.

**Vendor gate to the festival will close at 9:00 a.m., SHARP**, so you must have everything unloaded and your vehicle moved before that time. **Unload your vehicle and move it to the parking lot BEFORE setting up your operation.** If you do not move your vehicle after unloading, a member of the Festival Committee will ask you to do so. Vehicles may be towed at owner's expense. Vehicles may exit the festival area at designated areas only. Friday night set-up will be allowed between the hours of 5:30 p.m. and 7:00 p.m. Security will be provided. However, the Jasper-Lake Sam Rayburn Area Chamber of Commerce will not be liable for any damage or loss.

Only one vehicle will be allowed in the festival area at a time per vendor. **NO EXCEPTIONS! An ID with your booth number on it will be mailed to you and must be displayed on the dashboard on the driver's side of your car in order to enter the festival area. THIS IS FOR EVERYONE'S BENEFIT; PLEASE DO NOT ASK US TO MAKE EXCEPTIONS! There will be a replacement fee of \$5.00 for lost car passes.**

**Breakdown:** Vehicles may return to the festival area at 4:00 p.m. **Booths may not break down before 4:00 p.m. Failure to comply will result in being banned from future festivals.** When breaking down, **please police your area and put trash in provided containers.**

**All vendors other than non-profit must have Sales Tax Number from the State of Texas.** Non-profits need proof of status. All vendors must collect sales tax if they are not exempt and are responsible for reporting this tax to the Texas State Comptroller's office at 800-252-5555.

The Chamber's Festival Committee reserves the right to examine any questionable items to be exhibited. To protect the integrity of the festival, the committee reserves the right to refuse application. Decisions of the Committee are final. This is a family event and all merchandise offered for sale must reflect this purpose.

Festival will commence regardless of weather. In the event of unforeseen circumstances, the Chamber of Commerce reserves the right to cancel, postpone, or alter the festival and/or its rules.

While some items in the arts and crafts may be duplicated, we will do our best to have a reasonable distance between booths if space is available at time reservation is made.

**NO BOOTHS WILL BE RELOCATED ON THE DAY OF THE FESTIVAL.**

If you are registering for a group **it is your responsibility** to convey these rules to the group.

Unloading and loading your products and setup and breakdown of your booth is your responsibility. A few volunteers will be on site to offer assistance when available; however, it is solely up to each vendor to handle their own loading, etc.

There is only **ONE** ramp on the Courthouse lawn and vehicles **ARE NOT ALLOWED** to drive/park on it.

**FOOD VENDORS: SPACE LIMITED - FIRST COME – FIRST SERVE – NO ACCEPTIONS**

**A \$50 refundable deposit is required with entry fee.** Deposit will be refunded if the area around your booth is clean; trash bagged, and if booth remains opens until the festival closes at 4:00 p.m.

Menu items are on a **first come, first serve basis** and must first be approved by the Chamber. Every attempt will be made to NOT DUPLICATE menu items.

**Food booths must comply with all health laws established by the State of Texas.** Food booths are subject to inspection by the Health Department and must be set up by 9:00 a.m. for this inspection. Questions call: 409-384-6829 ext. 247

Food booths are required to have a charged fire extinguisher with the current inspection sticker located on their booth.

Food booths desiring to use BBQ pits should alert festival officials of this situation.

Food booths must park horizontally on the street facing the gazebo. No vertical parking will be accepted.

*Thank you for assisting us in making this a successful festival.*

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_