



Jasper-Lake Sam Rayburn Area Chamber of Commerce

Fall Festival Registration Form

*www.jaspercoc.org*jaspercc@jaspercoc.org*phone: (409) 384-2762* fax: (409) 384-4733
246 East Milam, Jasper, Texas 75951

Business/Vendor Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Vehicle License Plate #: _____

Arts and Crafts Vendors:

Requested Booth Space(s) _____ 1st Choice _____ 2nd Choice _____ 3rd Choice
Keep in mind; booths near the stage area will be exposed to live music and sound system.

First time exhibitors please send a photo of items to be sold. Item's must be approved, and photos will not be returned.

Did you make these items? _____ Yes _____ No

Business/Product Description: _____

****Non-Profit Organizations MUST furnish proof of 501(c)3 designation****
Only 1 food booth per Non-Profit organization

Booth Size: _____

Is this a trailer: _____ If yes, please send photo.
Will you be using a BBQ pit: Yes _____ No _____

Amp Size Needed: _____
Horizontal Parking ONLY

Menu Items: _____

MUST BE APPROVED ITEMS ONLY

Please make money orders/cashiers checks payable to Jasper Chamber.
Credit Cards Accepted: Visa, MC & Discover

Credit Card Number: _____ Exp. Date: _____

Name on Card: _____

Signature of Cardholder: _____

FEES NONREFUNDABLE ONCE APPLICATION IS ACCEPTED AND APPROVED

The applicant shall indemnify, defend and hold JLSRA Chamber of Commerce, their directors, officers, employees, agents and representatives, harmless from and against any and all claims, damages, losses or expenses (including reasonable attorneys, accountants and expert witness fees and costs) incurred by JLSRA Chamber of Commerce as the result of (i) a material breach by the applicant of any of its obligations under this Agreement, or (ii) any willful or negligent conduct of the applicant. Any communication or notice required or which may be given hereunder shall be addressed to JLSRA Chamber of Commerce at their address set forth previously in this agreement. Applicant agrees to read and abide by all event rules and regulations. Vendor acknowledges by their signature below that, JLSRA Chamber of Commerce are only a facilitator for this event and participation by Vendor is voluntary. As such, JLSRA Chamber of Commerce shall not be liable to Vendor or any of their employees, agents, patrons or invitees, or to any other person for any loss or damage to persons or property during the event and Vendor shall indemnify and hold harmless, JLSRA Chamber of Commerce from all claims for any such damages.

Vendor Signature: _____ Date: _____

Please read and sign the rules and regulations on the back page.

Event Details:
Date: **Saturday
October 2, 2010**
Rain or Shine
9 AM to 4 PM
Where: **Umphrey
Pavilion at Lake
Sam Rayburn**

**There will be an
award given for
BEST BOOTH
Prize:
1/2 Booth rental
fee & a plaque**

Arts & Craft Booths
Food Booths
Live Entertainment
Games & Activities
Petting Zoo
Children's Activities

**Vendor
Application
Deadline**

**September 24,
2010**

Office Use Only
Cash Check Credit Card

Payment: _____

Date: _____

By: _____

Confirmation Sent: _____

Booth Number: _____

**Jasper-Lake Sam Rayburn Area Chamber of Commerce
Fall Festival Contract Guidelines**

All fees must accompany contract. This contract must be signed and returned no later than **September 24, 2010**. Once accepted, **payments are non-refundable/non-transferrable**.

Please note that booth spaces are reserved for no one prior to contract time. Returning vendors must reserve booth spaces each year. **Booths are reserved on a first come, first serve basis**, Only one vendor per booth.

All booth spaces measure 10' x 10', you must stay within your boundaries or you will be asked to move or leave. If multiple spaces are required, prior arrangements must be made through the Chamber office. Each additional space requires an additional booth fee. Exhibitors are responsible for providing their own tents, tables, chairs and extension cords. Exhibitors are responsible for their own equipment in case of loss or damage. Please mark your equipment with your name.

Vendor gate to the festival will close at 9:00 a.m., SHARP, so you must have everything unloaded and your vehicle moved before that time. **Unload your vehicle and move it to the parking lot BEFORE setting up your operation**. If you do not move your vehicle after unloading, a member of the Festival Committee will ask you to do so. Vehicles may be towed at owner's expense. Vehicles may exit the festival area at designated areas only. Friday night set-up will be allowed between the hours of 5:30 p.m. and 7:00 p.m. The Jasper-Lake Sam Rayburn Area Chamber of Commerce will not be liable for any damage or loss.

Only one vehicle will be allowed in the festival area at a time per vendor. **NO EXCEPTIONS! An ID with your booth number on it will be mailed to you and must be displayed on the dashboard on the driver's side of your car in order to enter the festival area. THIS IS FOR EVERYONE'S BENEFIT; PLEASE DO NOT ASK US TO MAKE EXCEPTIONS! There will be a replacement fee of \$5.00 for lost car passes.**

Breakdown: Vehicles may return to the festival area at 4:00 p.m. **Booths may not break down before 4:00 p.m. Failure to comply will result in being banned from future festivals.** When breaking down, **please police your area and put trash in provided containers.**

All vendors other than non-profit must have Sales Tax Number from the State of Texas. Non-profits need proof of status. All vendors must collect sales tax if they are not exempt and are responsible for reporting this tax to the Texas State Comptroller's office at 800-252-5555.

The Chamber's Festival Committee reserves the right to examine any questionable items to be exhibited. To protect the integrity of the festival, the committee reserves the right to refuse application. Decisions of the Committee are final. This is a family event and all merchandise offered for sale must reflect this purpose.

Festival will commence regardless of weather. In the event of unforeseen circumstances, the Chamber of Commerce reserves the right to cancel, postpone, or alter the festival and/or its rules.

While some items in the arts and crafts may be duplicated, we will do our best to have a reasonable distance between booths if space is available at time reservation is made.

NO BOOTHS WILL BE RELOCATED ON THE DAY OF THE FESTIVAL.

If you are registering for a group **it is your responsibility** to convey these rules to the group.

Unloading and loading your products and setup and breakdown of your booth is your responsibility. A few volunteers will be on site to offer assistance when available; however, it is solely up to each vendor to handle their own loading, etc.

FOOD VENDORS: SPACE LIMITED - FIRST COME – FIRST SERVE – NO ACCEPTIONS

A \$50 refundable deposit is required with entry fee. Deposit will be refunded if the area around your booth is clean; trash bagged, and if booth remains opens until the festival closes at 4:00 p.m.

Menu items are on a **first come, first serve basis** and must first be approved by the Chamber. Every attempt will be made to NOT DUPLICATE menu items.

Food booths must comply with all health laws established by the State of Texas. Food booths are subject to inspection by the Health Department and must be set up by 9:00 a.m. for this inspection. Questions call: 409-384-6829 ext. 247

Food booths are required to have a charged fire extinguisher with the current inspection sticker located on their booth.

Food booths desiring to use BBQ pits should alert festival officials of this situation.

**ALL FOOD BOOTHS WILL ONLY BE ALLOWED TO SELL FOOD ITEMS.
NO SELLING OF BEVERAGES WILL BE ALLOWED!!**

Thank you for assisting us in making this a successful festival.

Vendor Signature: _____ Date: _____